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## **JOB OPPORTUNITY FOR HEAD COACH**

Whistler Nordic Ski Club is seeking a Head Coach who is highly motivated and has effective teamwork and collaborative skills and the vision to develop our youth and adult ski programs.

The Head Coach will lead programming and support coaches for Whistler Nordic Ski Club's competitive and recreational programs, including but not limited to Jackrabbits, Track Attack, Junior Racing and Masters. The Head Coach will support the long term athlete development (LTAD) at all levels, with a priority placed on the Club's Track Attack and Junior Racing programs. Supporting and following Nordiq Canada's LTAD model, the head coach will provide on-snow and dryland training sessions for recreational and competitive athletes, year-round training programs where applicable, and ongoing feedback and communication with athletes and parents. The head coach will also support program growth, development and promotion; coach and instructor training; as well as masters training groups.

Whistler Nordic is a thriving club which is entering an exciting period of development and strategic planning. The Head Coach will play an important role in the continued development of the Club through collaboration with members, coaches, volunteers, staff, and board executives.

The Club is seeking a coach who:

- has vision and displays passion and enthusiasm for Nordic skiing;
- works collaboratively, demonstrates effective teamwork and has a growth mindset;
- consistently seeks knowledge and skill improvement, and shares knowledge and skills openly and clearly;
- is highly motivated and a great motivator;
- is technically skilled;
- is an effective communicator and a good listener;
- is organized and demonstrates integrity; and
- has valid NCCP coaching certification (CCD-L2C preferred) and valid first aid certification.

## **DUTIES AND RESPONSIBILITIES**

### **Athlete and Program Support:**

- Work within CCBC's and WNSC's Covid-19 Safety Plan and Return to Sport Plan to ensure that the requirements for safe return to sport are met.
- Oversee Track Attack and Junior Racer/Development programs, supporting coordinator and coaches.
- Provide on-snow sessions for recreational and racing athletes from the 'Learn to Train' to 'Train to Compete' levels, encompassing the Track Attack and Junior Racing/Development Programs.
- Provide coaches with structured session plans for dryland and on-snow training sessions. Plan and deliver year-round training programs for athletes where applicable.
- Provide individual technical feedback during on-snow or dryland sessions for athletes in the Track Attack and Junior Racing programs.
- Provide training plans for athletes where applicable; monitor and provide ongoing.

- Communicate with athletes and parents regarding training plans and training sessions.
- Collaborate with athletes, parents, regional clubs for on-snow and dryland training camps.
- Coordinate and provide technical support for the Masters Ski Program.
- Collaborate with Race Committee and Program Directors to assist with coordination of local ski events such as Teck Coast Cup races, Racing Rocks, community Loppet.
- Assist with promotion and marketing of Track Attack and Junior Racer/Development Programs and other events.
- Assist with recruitment of athletes through Club marketing, community outreach and other strategies as determined by the Board.

**Race Support:**

- Attend races and support athletes in regional Teck Coast Cup series, BC Cup and/or other events in collaboration with the Board of Directors and parents.
- Provide leadership, pre-race briefings, post-race debriefing and waxing expertise at races/events.

**Administration:**

- Communicate with Executive Administrator and Board as determined.
- Provide monthly report for the Board of Directors at Board Meetings.
- Provide post-season final report to the Board of Directors, annually in April.
- Work with the Board of Directors to develop and work within annual program budget.
- Other duties as assigned.

**Required Qualifications:**

- NCCP certification:
  - Competition Coaching Development for Learning to Compete (CCD-L2C)
  - Or at a minimum: CCI-T2T trained (Competition Coaching Introduction -Advanced for Training to Train) with the intention to attain the CCD-L2C designation within one year
- Valid First Aid Training, OFA Level 3 preferred
- Skilled at Ski Prep and Waxing
- Display personal responsibility, reliability, effective communication and be positive/supportive, an inclusive team member with the ability to empower others and excellent organizational skills
- Proficiency in basic computer applications (MSOffice, Training Peaks, Slack)
- Clear Criminal Record Check

The Head Coach will report directly to the WNSC Board of Directors and work in collaboration with program coordinators, coaches, programming and operations staff and the Board of Directors. The performance of the Head Coach will be reviewed annually in April, by a committee consisting of the President and two Board Members.

This position offers an annually renewable contract with a competitive compensation package based on experience, ability and certification. The hours of the Head Coach vary seasonally, with more hours from September to March and reduced hours in spring and summer. The Head Coach will have an averaging agreement to work an average of 30-35 hours per week. There is an understanding that there will be weeks during the ski season that will require more hours and time during the off-season when fewer hours will be worked. There is no overtime. Sick leave will be paid in accordance with the Employment Standards Act.

Compensation will be commensurate with experience and qualifications.

The position will require travel, as well as working in the evenings and on weekends.

A cover letter (1,000 words maximum) sharing your coaching vision and demonstrating your suitability for the position should accompany your resume, along with three professional references.

Please send documents to President Tony Peiffer at [tpeiffer@shaw.ca](mailto:tpeiffer@shaw.ca) by midnight (PDT) June 1st, 2022. For more information, please contact Tony Peiffer at (604) 868-5070, or by email at [tpeiffer@shaw.ca](mailto:tpeiffer@shaw.ca).

We thank all applicants for their interest. Only those considered for an interview will be contacted.

### **About Whistler Nordics & the community**

Whistler Nordic Ski Club is a registered not-for-profit ski club that provides Nordic ski facilities to a membership of more than 200 skiers. Located 120km north of Vancouver, BC, the Club uses two venues for its programs: Lost Lake Ski Trails, Whistler (30km) and Whistler Olympic Park (90km). The club has programs for all levels of skiers, from Bunnies and Jackrabbits to Masters and it is going through a transition with the vision of producing high level skiers once more.

Whistler is a vibrant community located in the Sea to Sky Corridor in the Coastal Mountains in southeastern BC and boasts many recreational opportunities year-round, as well as a thriving cultural scene. It has frequently been voted one of the best places to live in the province, the country and even the world.