



SLNC Club Coach Job Description

The Club Coach will report directly to the General Manager, overseeing the training of club volunteer coaches and Junior Development athletes and SLNC Race Team.

The Club Coach will work under the guidance of the Programs Committee and the GM. The Club Coach will work alongside the SDP Coordinator who performs much of the administrative duties. The Club Coach will be expected to attend regularly scheduled meetings of the Programs Committee as well as staff meetings when not in conflict with other work duties.

The Club Coach will have primary responsibility for direct delivery of athlete training at the Junior Development level and the training and development of volunteer coaches.

The hours of the Club Coach are seasonal full-time from September through March and part-time in the spring and summer.

Athlete Development

- Act as part of a team to oversee program delivery to all levels of skiers in our Skill Development Programs.
- Direct delivery of coaching to skiers in the Training to Train (12-15) and Learning to Compete (15-19) levels.
- Coordinate training, create annual and monthly training plans for race team athletes, and communicate clearly and regularly with parents and athletes in the Junior Development Program.
- Meet Sport Canada and CCC's Long Term Athlete Development (LTAD) standards at all levels within the scope of the contract.
- Work with the Program Committee and the SDP Coordinator to ensure that club programs meet the needs of all participants to keep them in the sport regardless of their ski goals or abilities.

Coach Recruitment, Training and Development

Together with the Program Committee and the SDP Coordinator;

- Develop overall coaching plans and ensure volunteer coach recruitment,
- Ensure that volunteer coaching capacity within the Club meets the needs of all athletes,
- Ensure that appropriate and age-specific child/coach ratios are in place for all program levels. This includes assisting the Coaching Coordinator in volunteer coach recruitment from within the Club membership.
- Ensure that CCBC's LTAD minimum coaching standards are met for all program levels by arranging formal coach training courses with the assistance of the SDP Coordinator and GM.
- Deliver dryland and on-snow mentorship sessions for volunteer coaches
- Foster advanced volunteer coach training and development within the club by encouraging participation in provincial coach training and development opportunities.

Club Operations

The Club Coach may be assigned non-coaching related operational duties by the General Manager when required as long as it is not in conflict with the delivery of scheduled Programs. The General Manager and Club Coach will develop a work schedule and deliverables that reflect this reality, especially around the Christmas Holidays.

Personal Development

- Implement a personal development plan to reach certification for NCCP Competition Coaching development for Train to Compete (CCD-T2C)
- Participate in Regional and Provincial Training Camps to increase coaching knowledge and support club athletes at the Regional and Provincial level as much as possible.

Club Coach Annual Work Schedule

-The position of Club Coach is seasonal full-time during the core season of September March and part- time in the spring and summer. Specifically the work schedule will be:

Labour Day to April 6th

-40 hours per week on average

-It is recognized that working hours vary from week to week especially during the core racing season of December to March where extended days may be required during race weekends. To the extent possible, working hours during this period will be scheduled and managed by the General Manager and the Club Coach to ensure that hours are balanced within any 2-week pay period and that any compensating time for excess hours is provided throughout the course of the September - April period.

May 8 to Labour Day

-12 hours per week on average

-A summer training schedule and testing will be established for Race Team athletes including a training plan in addition to 9 hrs a week of on ground training.

Skills and Qualifications

-Demonstrates an ability to work as part of a dynamic team in a team environment with volunteer coaches, Programs Committee, the GM and SLNC staff,

-Demonstrates exceptional planning and organizational skills,

-Superb communication and interpersonal skills.

-Demonstrates leadership skills, the ability to lead and motivate staff and volunteers,

-Familiarity with CCC's Long Term Athlete Development (LTAD) Model

-Minimum NCCP certification level of Competition Coaching Development for Learning to Compete (CCD-L2C) or be capable of reaching this level within one year, plus National calibre waxing and ski prep skills.

-Skills in basic computer applications such as MSWord, Excel, and PowerPoint.