

Career Opportunity Posting



Career Opportunity - Grooming Supervisor / Trails Manager

The Caledonia Nordic Cross Country Ski club in Prince George, BC is looking for grooming supervisor to oversee operations at one of Canada's largest Nordic Ski centers. The center operates with a modern fleet of PB100's and snowmobile grooming equipment as well as summer maintenance equipment. We offer an Industry competitive pay structure. Prince George is a great place to live and work. It offers a casual lifestyle, economical housing opportunities and all the conveniences provided by a larger community.

We are looking for someone with previous grooming experience who has the ability to manage grooming staff, develop grooming plans and arrange equipment maintenance. Mechanical aptitude would be a key asset. Should you have alpine grooming experience we have the ability to train suitable candidates for Nordic grooming. Lesser qualified candidates with related experience may be considered.

Contact us if you would wish to become part of our team or have any questions: manager@caledonianordic.com or Phone: (250) 564-3809. This opportunity closes **September 16th** with extension only if required.

Additional details are located at www.caledonianordic.com/contact/job-postings



Job Posting – Grooming Supervisor / Trails Manager

August 2016 POSTING

Caledonia Nordic Ski Club (“CNSC”) is an organization of over 1,500 members in Prince George, British Columbia. It has a full service lodge, rental shop and biathlon range with over 60 km of Nordic trails and over 50 km of single track trails for snowshoeing and summer use. It regular hosts events such as the Canada Winter Games, Local, Provincial, National and North American Championships for cross country and Biathlon. It has two PB100 groomers (2007, 2015) as well as numerous modern Skandic snowmobiles and Yellowstone and Ginzo mechanical groomers. Summer equipment includes various tractors, mowers and hand equipment. The club strives to only have the best of equipment available for use. Fully equipped maintenance and storage buildings are provided.

This position works collaboratively with the director of trails and reports to the CNSC General Manager.

Accountabilities

The Grooming Supervisor / Trails Manager is responsible for the grooming and maintenance of ski trails to the grooming standards of the club. They are responsible for supervising and training groomers, and planning and coordinating the grooming schedules. They are responsible to ensure that all grooming and trail maintenance equipment are in good working condition.

Responsibilities

- Plans and coordinates all grooming work schedules. Provided weekly work schedules to the General Manager.
- Oversees the training of all grooming and maintenance staff.
- Ensures all grooming staff are fully capable of carrying out necessary maintenance checks on equipment.
- Ensures all groomers understand the functions of all machines controls.
- Responsible for ensuring that the groomers are operating in a safe manner.
- Works with groomers, to ensure that all ski trails are groomed and maintained (weather permitting), according to club policy.
- Ensure minor repairs and preventative maintenance on all machines and equipment are carried out in accordance with club policy.

- Ensures that all work areas are maintained in a safe and efficient manner.
- Ensure sufficient stock of spare part or consumable parts for grooming equipment is maintained.
- Reports equipment malfunctions, damage and required repairs, to the general Manager and Director of Trails, in a timely manner.
- Is point of contact and coordinates with heavy duty mechanic for major repairs and maintenance required on equipment.
- Schedules and organizes repairs to minimize equipment downtime.
- Ensures that equipment hours, incidents, damage, equipment malfunctions are recorded in log books in an accurate and timely manner.
- Collaborates and works with trails committee to establish grooming standards.
- Ensure summer trail maintenance such as mowing and brushing is carried out as per club policy
- Work with the director of trails to develop the yearly budget plan.

Demonstrated Abilities

- Experience grooming in all conditions with various types of grooming equipment.
- Knowledge of grooming equipment maintenance requirements.
- Familiar with planning and scheduling summer maintenance activities including, mowing and brushing.
- Proven mechanical experience in the ski, or heavy equipment industry or strong mechanical aptitude.
- Good communication skills and the ability to work in a dynamic team environment.
- Good organizational and interpersonal skills.
- Motivated to work independently, take a leadership role, and able to work with minimal supervision.
- Ability to motivate, build trust, and gain the confidence of grooming and maintenance staff.
- Team focused
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Conditions of Employment

- Permanent position with salary negotiable based on qualifications and experience.
- Flexibility to work shift schedules and weekends as required during the grooming season.
- Valid BC Driver's licence.
- Provision for a criminal records check.

Physical Requirements

- Ability to work outdoors in variable weather conditions.
- Ability to regularly lift 50lbs.

Submit questions or cover letter and resume to manager@caledonianordic.com
Please make digital submissions only with the position title in the subject line. Only candidates selected for interview will be contacted. Lesser qualified candidates with related experience may be considered. This opportunity is scheduled to end **September 16th** with a potential for extension only if required. Should you have questions: 250 564-3809.